

Indicator Checklist Report

A report that displays all information for assessments, plans, and tasks for selected indicators.

February 07, 2014

King's Fork High School NCES - na

Suffolk Public School

High School Improvement Indicators

Key Indicators are shown in **RED**.

Eight Elements of High School Improvement			
Teacher Quality and Professional Development			
Indicator	EE3.03 - Professional development is job-embedded, ongoing throughout each school year, and aligned with school and division improvement initiatives.(2509)		
Status	Tasks completed: 4 of 8 (50%)		
Assess	Level of Development:	Initial: Limited Development 04/18/2012	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	School division recently purchased an online professional development program that will allow us to assign PDAs based on individual staff needs. During the 2013-2014 school year, the school division was awarded a strategic compensation grant (RAMP) that offers a monetary incentive for growth in the area of mathematics. King's Fork High School is currently under Accredited with Warning status in the area of mathematics. Specifically, we saw a 4% decrease in our overall math SOL performance. We are committed to providing math teachers with meaningful staff development aimed to increase student performance in all three reporting categories.	
Plan	Assigned to:	Elke Boone	
	How it will look when fully met:	Currently, teachers can access professional development opportunities through division sponsored professional development activities, district-funded conferences for individuals, and site sponsored workshops. When this objective is fully met, our teachers will be sufficiently trained to use a variety of strategies to improve classroom management and promote positive student engagement. Students will consistently be exposed to differentiated instruction to access their multimodal learning styles. Peer observations, administrative observations, and student work samples will provide evidence of the effective use of learned strategies.	
	Target Date:	05/30/2014	
	Tasks:		

		1. The administrative team will monitor professional development reports for completion of assigned videos and/or workshops
	Assigned to:	Admin Team
	Added date:	05/03/2012
	Target Completion Date:	06/01/2014
	Comments:	Jan. 28, 2013-This will be done at the request of staff members who chose these PDAs. Oct. 10, 2013-Admin team is in the process of identifying the PD needs of the school. Jan 15, 2014 - Teachers were assigned a PD360 course on Differentiation to complete by June 2014. Professional development reports will be monitored at that time.
		2. The administrative team will monitor the implementation of strategies through classroom observations and lesson plan review.
	Assigned to:	Admin Team
	Added date:	05/03/2012
	Target Completion Date:	06/01/2014
	Comments:	Oct. 4, 2012-Each Thursday admin meets and this is an agenda item. Oct 10, 2013-Over 20 classroom observations have been completed. Feb. 7, 2014 - Over 70 classroom observations have been completed thus far this school year.
		3. Teachers will be individually assigned videos and/or PD360 courses based upon observational data in an effort to improve areas of weakness. (Examples: observation tools, MAP testing, benchmark results, SPBQs, reporting category data, etc.) In addition, identified math teachers will be provided a RAMP mentor.
	Assigned to:	Stenette Byrd III
	Added date:	10/04/2013
	Target Completion Date:	06/01/2015
	Frequency:	four times a year
	Comments:	Oct 4, 2013 - A team met to discuss the rationale behind adding this task and how to implement it throughout the year. Jan 15, 2014 - PD 360 course on Differentiation assigned to teachers. Feb 7, 2014 - A course on Classroom Management has been created and added to PD360.
		4. Members of the School Leadership Team will participate in a book study "Visible Learning for Teachers." Members of the leadership team will be required to share high yield strategies with members of their department.
	Assigned to:	Stenette Byrd III
	Added date:	10/09/2013
	Target Completion Date:	06/13/2014
	Frequency:	monthly

		Comments:	September 4, 2013 - Member read and discussed pages 1 - 38. October 2, 2013 - Members discussed pages 38 - 41 The following task was assigned for next meeting: Your task between now and the next meeting (November 6th @ 3:15) is to become an expert on the topic/chapter below. Your group will develop a one page handout and be prepared to share information about your chapter with everyone (3-5 minute presentation). Group 1 – Preparing the Lesson 41-75 Quinn Johnson Avery Group 2 – Starting the Lesson p 77-102 Thrift Jenkins Gregory Group 3 – The flow of the Lesson learning 103 - 128 Herberling Boone Allison Group 4 – The flow of the lesson the place of feedback 129 -154 Gidley Seavey Froemel Byrd Group 5 – The end of the lesson – 155 - 165 Graham Eberly Science (Story/Turner/Hunter) Nov. 6, 2013 Group presentations on the book 'Visible Learning' were conducted.
		5. Teachers will complete video lessons and/or workshops addressing self identified topics of need and/or interest. Teachers will respond to associated reflection questions to verify comprehension of strategies presented.	
		Assigned to:	Elke Boone
		Added date:	04/18/2012
		Target Completion Date:	02/28/2013
		Comments:	Jan. 28, 2013-This is now teacher choice for STAR points.
		Task Completed:	1/28/2013 12:00:00 AM
		6. Teachers will complete a series of video lessons and workshops addressing differentiated instruction. Teachers will respond to associated reflection questions to verify comprehension of strategies presented.	
		Assigned to:	Elke Boone
		Added date:	04/18/2012
		Target Completion Date:	05/31/2014
		Comments:	Sept 4, 2012 - For the 2012-2013 school year, this task has been changed to face to face training every other month.
		Task Completed:	6/1/2013 12:00:00 AM
		7. Instructional Cadre and the administration will develop a list of videos for the entire staff to view on DI and student engagement.	
		Assigned to:	Mollie Turner
		Added date:	05/03/2012
		Target Completion Date:	09/30/2012
		Comments:	Sep 4, 2012-This has been changed to TA02 task #1.
		Task Completed:	9/4/2012 12:00:00 AM
		8. The instructional cadre will train teachers on the utilization of the school district's online professional development program.	
		Assigned to:	Elke Boone
		Added date:	04/18/2012
		Target Completion Date:	05/30/2012
		Comments:	Cadre completed an overview of PD360 with all staff in small groups

		Task Completed:	5/1/2012 12:00:00 AM
Implement	Percent Task Complete:		50%
Eight Elements of High School Improvement			
Student and Family Supports			
Indicator	EE4.03 - A positive school climate which includes school safety and respect is fostered. (2512)		
Status	Tasks completed: 4 of 8 (50%)		
Assess	Level of Development:	Initial: Limited Development 04/18/2012	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	We need to do a better job changing behavior vs doling out consequences for repeated infractions. We have initiated a peer mediation group but may need to look at a discipline team to come up with better strategies to change unwanted behaviors	
Plan	Assigned to:	Jason Allison	
	How it will look when fully met:	Peer mediation is offered to students through our PEP-C (Peers Ending Peer Conflict) Program, where students are able to work with trained peer mediators to end conflict prior to incidents occurring which will require disciplinary action to be taken. Students are encouraged to participate in the beautification of the school through events such as Unify to Beautify. Unify to Beautify is an annual school beautification project in which students, faculty, and staff members work on landscaping and school clean-up projects throughout the campus. Students are also encouraged to spread positive messages as art students have painted murals throughout the building displaying positive messages. Once the objective of a positive school climate which includes school safety and respect is realized: Members of the faculty/staff and student body will have completed a school climate survey which will address school climate and safety. The results of the school climate survey will be utilized to develop additional initiatives or modify current practices to improve the school atmosphere. (The survey will be administered at the end of each school year and compared to the previous school year's results)	
	Target Date:	05/01/2014	
	Tasks:		
	1. Members of the student body will complete a school climate survey which will address school climate and safety.		

		Assigned to:	Advisory Teachers
		Added date:	04/18/2012
		Target Completion Date:	01/31/2014
		Comments:	The survey will be designed to record the students' perception of the school climate and safety. Dec. 18, 2012- Several students were interviewed by the Academic Review Team and it was noted that they felt very safe at school. Seniors indicated the school has become safer in the past four years i.e fewer fights. Oct 10, 2013-A student survey will be created at the School Climate Committee meeting in October to assess climate and safety. Feb 7, 2014 The School Climate Committee will meet on Wednesday Feb 12, 2014 to create the student survey.
	2. King's Fork High school will continue efforts to implement Positive Behavior Intervention Supports (PBIS) in an effort to improve student behavior and school climate by teaching the positive behaviors that are expected in varous locations.		
		Assigned to:	Jason Allison
		Added date:	10/04/2013
		Target Completion Date:	06/01/2015
		Frequency:	monthly
		Comments:	August 30, 2013 - The school received a staff overview by Su Lively (PBIS Coach) September 9 - 30, 2013 - The admin team visited all english classrooms (Spoke to all students) to discuss expectations and present the PBIS framework. October 2, 2013 - The admin team meet with Su Lively (PBIS Coach) to discuss next steps of implementation. The next meeting of the implementation team (10 staff members) will be held on November 15th from 9:00am - 12:00pm December 9, 2013-PBIS training with Su Lively and leadership team. See comments below. Jason (and team), Good Morning. I just wanted to let you know how much I appreciated our work together on Friday. It was a time of professional learning that validated why we do what we do at PBIS of Va.! Your entire team was focused, engaged and having very thoughtful and powerful discussions about the "why" of PBIS and their vision for the team and how their work will impact your students. I can honestly say they were the most engaged High School team I have worked with as a PBIS coach and division coordinator. Their open dialogue was a reflection of the strength of your leadership team and the trust they have in you to have honest discussions and collaborate to make your vision a reality. I especially want to thank the entire administrative team for participating in the professional learning. Participating as team members and modeling the open dialogue and collaboration set the tone for the morning. All I can say is you all were amazing and I look forward to continuing our journey together!! I am excited to get our next meeting dates on the calendar and hear feedback from the departments on their work. Thank you for your leadership. I look forward to being with you soon. Su Feb 7, 2014 PBIS training scheduled for January 2014 was postponed due to inclement weather. The training will be rescheduled.

		3. School Resource Officers will monitor the hallways physically and through the use of video footage. SRO will also conduct periodic training in the recognition of safety and security concerns.
		Assigned to: Jason Allison
		Added date: 04/18/2012
		Target Completion Date: 06/13/2014
		Comments: SRO will report any safety concerns to the administrative team. 4/29/13 To date, 50.6% of our cameras are not working. This is a major safety concern. May 24, 2013 - Our new SRO is consistently making rounds in the building throughout the day. Oct. 10, 2013-We received a new camera system and the SRO is currently making rounds throughout the building daily. Feb 7, 2014 SRO continues to use the camera system to monitor the KFHS campus.
		4. Building administrators will work with referred students to determine the reasoning for the referred behavior and seek alternatives to out of school suspension when possible.
		Assigned to: Jason Allison
		Added date: 04/18/2012
		Target Completion Date: 06/13/2014
		Comments: Jan. 28, 2013-After school detention and ISS are utilized as alternatives to OSS. Feb. 14-Freshman Academy teachers attended professional development meeting with PBIS and we are planning to implement this as a 9th grade team for the 2013-2014 school year. April 10, 2013 The SCC(School Climate Committee) met. Staff members were introduced to the PBIS program. Each staff member was provided with a blank template to input their specific expectations for school wide behavior. Next meeting: staff members will bring their completed template and committee will begin establishing school wide expectations and behaviors. May 24, 2013 - SCC will continue seeking alternative consequences and interventions with PBIS framework Oct 10, 2013-PBIS implementation is in the beginning stages. Feb 7, 2014 PBIS training was conducted in November 2013. The second day of training which was set for January 2014 had to be rescheduled due to inclement weather.
		5. Students will be referred to PEP-C through their guidance counselors, teachers, or self referral.
		Assigned to: Jason Allison
		Added date: 04/18/2012
		Target Completion Date: 05/01/2013
		Comments: PEP-C referral forms need to be easily accessible to counselors, teachers, and students . Feb. 12, 2013-(updated) October 2012-3 scheduled mediation dates. November 2012-3 scheduled mediation dates May 24, 2013 - SCC will seek a new coordinator for PEP-C for 13-14 school year
		Task Completed: 5/24/2013 12:00:00 AM
		6. Advisory lessons will be reviewed annually.
		Assigned to: Advisory Focus Group (Annon and Sichok)
		Added date: 04/18/2012

		Target Completion Date:	06/30/2012
		Comments:	Ms. Annon and Mr. Sichok will modify the lessons created for advisory block so that they are relevant to the students. Team met to review lessons. Jan. 24, 2013-Advisory suspended. June 5, 2013-Advisory committee will review lessons and update for 2013/2014 school year.
		Task Completed:	6/15/2012 12:00:00 AM
	7. Admin team will observe advisory lessons to ensure that lessons are being taught.		
		Assigned to:	Admin Team
		Added date:	04/18/2012
		Target Completion Date:	05/30/2013
		Comments:	Jan. 24, 2013-Advisory lessons have been suspended in lieu of Bulldog Time.
		Task Completed:	1/24/2013 12:00:00 AM
	8. The Be Fight Free Committee, SCA, and other student led organizations will promote a positive atmosphere through the acknowledgement of student accomplishments and needs.		
		Assigned to:	Jason Allison
		Added date:	04/18/2012
		Target Completion Date:	05/01/2013
		Comments:	These acknowledgements should include academic, athletic, and interscholastic events. A greater emphasis should be placed on recognizing lesser known causes. Jan. 28, 2013-BFF defunct. SCA recognizes honor roll students with locker signs for the 2nd nine weeks. May 24, 2013 - SCA elections to be held next week and new officers will meet with admin to discuss school climate concerns and ideas to promote positive student behavior
		Task Completed:	5/24/2013 12:00:00 AM
Implement	Percent Task Complete:		50%

REQUIRED for Targeted Interventions**Targeted Intervention Indicators**

Indicator **TA01 - REQUIRED - The school uses an identification process (including ongoing conversations with instructional leadership teams and data points to be used) for all students at risk of failing or in need of targeted interventions. (2931)**

Status Tasks completed: 4 of 14 (29%)

Assess	Level of Development:	Initial: Limited Development 11/28/2012
		Objective Met - 06/06/2013
	Index:	6 (Priority Score x Opportunity Score)
	Priority Score:	3 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	We currently use VIEWS and another report to identify at risk students. We use a report to identify at risk 9th graders and place them in our Freshman Academy. Every 20 days our teachers submit a list of students who have a D or F at that time and list reasons why and interventions.
Plan	Assigned to:	Courtney Haskins
	How it will look when fully met:	Currently students who are at-risk for failure and dropping out are identified through Datacation and an in-house 20 Day report which lists all students who have a D or F at twenty day intervals. The Graduation Coach, Guidance Director, and School Test Coordinator identify seniors who are at-risk of not graduating due to course and/or SOL failures. The Administrative Team identifies at-risk ninth graders to be placed in the Freshman Academy during their ninth grade year based on reading and math levels, attendance, and SOL scores. Throughout the year, teachers monitor their students' progress. Students will be identified as at risk and provided with tier 2 and 3 interventions. Teachers will know which students are struggling and use a variety of strategies to meet the student's individual needs. When this objective is being fully met in our school, the end of the year failure rate will decrease, thereby decreasing the drop out rate and increasing the graduation rate.
	Target Date:	06/01/2015
	Tasks:	
	1. 20 day reports will be used to identify students at risk of failing courses for the year.	
	Assigned to:	Courtney Haskins
	Added date:	11/28/2012
	Target Completion Date:	06/01/2014

		Comments:	This is an ongoing process occurring twice a 9 weeks. Each teacher submits the report to the test coordinator and administrator by the due date. The data team reviews and analyzes the data for patterns and reports out to the Discipline Committee, Leadership Team, and the Instructional Cadre as needed. November 14, 2012-1st 9 weeks 778 students had a D or F, 97 students had 3 or more F's. December 7, 2012 Teachers submitted 20 day reports to data team for review. February 1, 2013 Teachers submit 20 day reports to data team for review. March 29, 2013 April - June 20 day reports were suspended. We are focusing on benchmark test data for the remainder of the school year. April 17, 2013 This task was completed for the 2012-2013 school year. October 2, 2013 Committee met to revisit indicators for identifying at-risk students. The 20 day report will be submitted by October 11, 2013. October 10, 2013 - Teachers will complete their first 20 day report at the end of the first marking period. Feb 7, 2014 Teachers completed their first 20 day report in December 2013. The next report will be due at the end of February 2014.
	2. Select students for the FA program using the spreadsheet created by technology.		
	Assigned to:	Stenette Byrd III	
	Added date:	12/13/2012	
	Target Completion Date:	09/04/2012	
	Comments:	The spreadsheet contains information about attendance, SOL scores, final course grades, age, reading level for each student. 8/15/2012 Task completed for the 2012-2013 school year. 8/13/2013 Administrators met with counselors to determine which students to place in the Freshman Academy based upon data received from feeder middle school. See Freshman Data located in the Freshman Academy folder in the file cabinet (Removed due the file cabinet not being secure).	
	Task Completed:	8/13/2013 12:00:00 AM	
	3. The Graduation Coach will continue to identify and work with those seniors who are at-risk of not graduating.		
	Assigned to:	Earling Hunter	
	Added date:	12/13/2012	
	Target Completion Date:	06/13/2014	
	Comments:	The success rate will be based on at least 80% of the at-risk seniors graduating on-time. Feb 8. 2013-per VDOE's data, there is a total of 470 students on KFHS 2013 Cohort list. -52 students have transferred out -17 have received their diploma which brings KFHS total to 401 qualified students who should graduate by August 2013. -23 students in the 2013 Cohort who are "off track". -11 students who are in the GED program -1 deceased student. The best case scenario for the graduation rate is approximately 90 percent and the worst case scenario is approximately 65 percent. The benchmark is 85 percent. April 2013 - Grad coach's update uploaded in file cabinet. Team concern that interventions are not being identified in report. Will ask for this to be included May 2013-per VDOE's data, there is a total of 465 students on KFHS 2013 Cohort list. -59 students have transferred out.	

-406 qualified students who should graduate by August 2013. -17 students have received their diploma which brings KFHS total to 389. -60 students in the 2013 Cohort who are "off track". -7 students have received their GED. -13 students who are in the GED program expected to complete the program by August 2013. -1 deceased student. -5 students are attending remediation online with previous released SOLs tests during the 5th and 6th blocks. The best case scenario for the graduation rate is approximately 90 percent and the worst case scenario is approximately 81 percent. The benchmark is 85 percent. (Updated on May 20 by RT) June 2013-per VDOE's data, there is a total of 465 students on KFHS 2013 Cohort list. -53 students have transferred out. -412 qualified students who should graduate by August 2013. -348 students graduated in June 2013 -17 students have received their diploma which brings KFHS total to 389. -20 students in the 2013 Cohort who are "off track" but still enrolled. -10 students have received their GED. -17 students who are in the GED program expected to complete the program by August 2013. -17 confirmed dropouts -1 deceased student. -The best case scenario for the graduation rate is approximately 90 percent and the worst case scenario is approximately 84.5 percent. The benchmark is 85 percent. (Updated on June 17, 2013 by RT) October 2, 2013 Administrators, counselor, and graduation coach met to determine look fors and options available to the grad coach when meeting with students. See grad coach look fors and options in the grad coach folder in the file cabinet. Feb 7, 2014 Graduation Coach Report 2014 Cohort (As of 12/12/13) Per VDOE's data, there are a total of 376 students on KFHS 2014 Cohort list (includes GED Received, Diplomas Received, Unconfirmed, Confirmed Dropouts, and 327 still enrolled) -42 students have transferred out. -344 qualified students who can graduate by August 2014 -16 students have received their diploma. -43 students in the 2013 Cohort who are "off track" but still enrolled. -1 student has received a GED. -22 confirmed dropouts -1 deceased student (was member of 2013 cohort) -The best case scenario for the graduation rate is approximately 91.2 percent and the worst case scenario is approximately 84.5 percent. The benchmark is 85 percent. (per RT, Updated on June 17) Calculations are approximate based on 100 point scale per graduate and 75 point scale per GED. Worst case scenario accounts is based on the 42 "off track" students. This list was compiled using 1st nine weeks data and SOL test scores as of 12/12/13.

4. Generate a failure report in Gradespeed of all students failing first semester.

Assigned to:	Courtney Haskins
Added date:	12/19/2012
Target Completion Date:	02/01/2013
Comments:	These students will be assigned a mentor. (Adopt A Bulldog program) February 7, 2013 mentor/mentee assignments will be completed. Feb 7, 2014 Failure reports and 20 day reports will be reviewed after report cards are ran on February 12, 2014.

		5. Guidance will review the cohort credit tracker and transcripts to identify students who are in danger of not graduating on time.
	Assigned to:	Charlene Jerlin
	Added date:	12/19/2012
	Target Completion Date:	09/28/2012
	Comments:	This is an ongoing annual process. Students will be enrolled in online credit recovery labs.
		6. Attendance reports will be created and reviewed to identify students with attendance issues (seven or more unexcused absences).
	Assigned to:	Sylvonnia Dickens
	Added date:	12/19/2012
	Target Completion Date:	06/01/2013
	Frequency:	monthly
	Comments:	This is an ongoing process. The reports will be submitted to the graduation coach. October 10, 2013 - The administrative team will meet with students in October who have 5 or more tardies and/or absences to discuss possible consequences. Feb 7, 2014 The Graduation Coach continues to review attendance and conduct attendance review meetings.
		7. Generate a monthly discipline report from Cognos. Monthly reports are generated and data is disaggregated in order to analyze trends and implement interventions. The data is then presented to staff members at the monthly School Climate Committee and interventions are discussed in order to reduce disciplinary infractions.
	Assigned to:	Jason Allison
	Added date:	12/19/2012
	Target Completion Date:	06/01/2013
	Frequency:	monthly
	Comments:	This is an ongoing process. This report will be reviewed by the Discipline Committee and suggestions submitted to the data team and leadership team. November 30, 2012- Discipline clerk created reports for September through November. January 2, 2013-December report submitted. February 1, 2013-January report will be submitted. Feb. 6, 2013-Discipline committee meeting-Analyzed discipline data from September through January. Discussed possible interventions and strategies to reduce disciplinary infractions. March 6, 2013-Discipline committee met and analyzed discipline data from February and staff survey results. April 10, 2013 School Climate Committee reviewed the discipline data from September to March. This will continue on a monthly basis. May 24, 2013 Final discipline report will be analyzed by admin and shared in fall of 2013 Oct 10, 2013-The next report will be generated for the October SCC meeting. Feb 7, 2014 A discipline presentation has been developed and will be presented to staff. (Uploaded into the file cabinet)
		8. Revise the school improvement plan to address findings of the academic review team.
	Assigned to:	Stenette Byrd III
	Added date:	03/21/2013

		Target Completion Date:	05/31/2013
		Comments:	March 21, 2013 Essential Actions reviewed and inserted into Indicators as tasks. Some were already included in plan in various indicators. EA 7.1 October 10, 2013 - A committee met to review updates to the school improvement plan. Feb 7, 2014 The School Leadership Team met on 2/5/14 and discussed the results of the school survey and the feedback from the Academic Review. SLT provided strategies to address essential actions. Groups will be formed to address the issues.
		9. Analyze test data by content to identify patterns and implement remediation strategies. EA 5.3	
		Assigned to:	Department Chairs
		Added date:	01/28/2013
		Target Completion Date:	06/14/2013
		Comments:	Sept 4- 14, 2012 each core content reviewed the SPBQ data for planning EA 3.4 November 26-30 2012-Content planning meetings were conducted. Teachers identified areas of weaknesses and created a plan for remediation. February 11 -15, 2013-Content planning meetings scheduled/conducted April 15-19, 2013 Content planning conducted Feb 7, 2014 Departments continue to meet monthly. Mid term exam results will be analyze through the data notebook.
		10. Fully implement the RAMP Grant. Math teachers, during the 2013-2014 school year, received a grant (RAMP) to help facilitate academic achievement in the area of mathematics. The grant offers a monetary incentive to teachers who's students show an identified level of growth. The grant also provides mentors to teachers.	
		Assigned to:	Elke Boone
		Added date:	10/09/2013
		Target Completion Date:	06/14/2013
		Comments:	September 2013 - students took a pretest during the month of September and teachers are in the process of creating SMART goals for academic achievement. Feb 7, 2014 Math teachers attended RAMP trainings during the first semester. The next meeting is scheduled for Feb. 10, 2014.
		11. Identify and monitor special education students with six or more out of school suspensions during the previous school year. Accommodations and mentors will be provided to ensure that this population meets with greater success this school year.	
		Assigned to:	Elke Boone
		Added date:	10/09/2013
		Target Completion Date:	06/14/2013
		Frequency:	monthly

		Comments:	Oct. 10, 2013 Mrs. Coleman will run a report to identify students with 6 or more suspensions from last school year. Mrs. Boone will share this report with case managers. Case managers will meet with the students to discuss interventions. December 2013 Case managers reviewed the grades, attendance, and discipline for each of their caseload students. This report was shared with Mrs. Boone. Case managers were encouraged to contact parents to inform them of those who had issues. Case managers were also encouraged to work with students to improve in these areas.
	12. Core Teachers will identify students in need of remediation for current instruction based on informal assessments. EA 3.4		
		Assigned to:	Courtney Haskins
		Added date:	03/21/2013
		Target Completion Date:	05/03/2013
		Frequency:	weekly
		Comments:	Feb 15 - Google doc completed by each core teacher. This task is repeated each Friday for Bulldog Time. Passes are created for each student and given to them by the 7th block teacher every Wednesday April 29, 2013 This will continue weekly(not during 4 day school weeks) through May 13. We will suspend this during SOL testing. May 24, 2013 - May 6 was last Bulldog Time. Will resume 13-14 (Oct - May)
		Task Completed:	5/24/2013 12:00:00 AM
	13. Create in-school remediation for SOL retesters. (SOL Blitz) ERA 3.4		
		Assigned to:	Courtney Haskins
		Added date:	01/28/2013
		Target Completion Date:	06/14/2013
		Comments:	Students are pulled from study halls, work hour, and non core electives. Students needing verified credits were scheduled twice. January 29-February 11, 2013 SOL Blitz tutoring sessions blocks 1-7. EA 3.4 SPBQ distributed to Blitz teachers to identify patterns needing attention March Blitz will take place after school. The next in school Blitz during school will be for expedited testing in May. February 22, 2013 - 35 of the 44 passing scores from the February retest were from students that had attended tutoring. March 11-April 12, 2013 - After school remediation May 24, 2013 - Math remediation plan started May 20 and continues through May 31. Three parts: flexible grouping during regular block, 7th block pull out by SPBQ, after school SOL Blitz. Similar plan is in place for Science (part 1 and Part 2)
		Task Completed:	5/24/2013 12:00:00 AM
	14. Common formative checkpoint assessments will be created by math teachers to identify students in need of remediation. EA 3.4		
		Assigned to:	Michael Blount
		Added date:	12/19/2012
		Target Completion Date:	06/01/2013

		Comments:	This is an ongoing process. Assessments will be written during weekly common planning. Dec. 12, 2012-Math Department teachers discussed what the process would look like during department meeting and will create first checkpoint assessment to be used during week of January 7th. Teachers will review vertical articulation documents and incorporate in lessons and checkpoints May 24, 2013 - Teachers will meet by content this summer to begin creating these for first nine weeks
		Task Completed:	5/24/2013 12:00:00 AM
Implement	Percent Task Complete:		29%
	Objective Met:		6/6/2013
	Experience:		6/6/2013 The graduation coach, guidance department, and school test coordinator worked together to monitor the 2013 cohort's progress. Data was pulled monthly;students were counseled on an individual basis;Parents were contacted;Students were provided remediation and staff mentored at risk students.
	Sustain:		6/6/2013 The graduation coach and guidance will have to continue this process. We will continue with the Freshman Academy, online credit recovery, Adopt a Bulldog and Bulldog Time (Remediation).
	Evidence:		6/6/2013 Our predicted GCI will be at least an 88 according to current data reviewed on June 6, 2013.
Indicator	TA02 - REQUIRED - The school uses a tiered, differentiated intervention process to assign research-based interventions aligned with the individual needs of identified students (the process includes a description of how interventions are selected and assigned to students as well as the frequency and duration of interventions for Tier 2 and Tier 3 students). (2932)		
Status	Tasks completed: 4 of 10 (40%)		
Assess	Level of Development:	Initial: No development or Implementation 11/28/2012	
		Will include in plan	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	We currently do not tier our students for interventions other than offer tutoring	
Plan	Assigned to:	Elke Boone	
	How it will look when fully met:	Students would receive differentiated instruction through ongoing formative assessments. Students will attend mandatory tutoring sessions built into the school day as needed. Fewer students will require remediation due to increase in effective DI instructional practices used by all teachers.	
	Target Date:	06/01/2015	
	Tasks:		

		1. Continue the Freshman Academy program. Students will be identified in the summer prior to their freshman year. EA 5.3
		Assigned to: Stenette Byrd III
		Added date: 12/19/2012
		Target Completion Date: 09/04/2012
		Frequency: once a year
		Comments: Tech sends a spreadsheet of all upcoming freshman to id similar to VEWS During the 2012-2013 school year, students in the Freshman Academy have the same four core teachers and a 7th block Freshman Academy class. The core teachers have common planning which allows them to review student data and target problem areas. The Freshman Academy teachers utilizes the High School 101 curriculum and other supplemental resources to present lessons on character education, college/career planning, study skills, time management, and other skills needed to be a successful high school student. Jan. 30 2013 - FA teachers will document weekly common planning August 21, 2012 - 56 students selected February 6, 2013 - FA core teachers meet to discuss first semester data. Based upon data, FA core teachers will develop an intervention plan for FA students one day a week during Bell 7 (Not during Bulldog Time). August 25, 2013 - Middle school data was used to place students into the Freshman Academy where additional support will be provided. The committee met in September, November, and December to discuss stratiges and instructional topics. The committee also discussed ways to revamp the program for the 2014-2015 school year.
		2. Students who are failing for the first semester will be paired with an adult mentor. This program is called The Adopt-A-Bulldog Mentoring Program.
		Assigned to: Elke Boone
		Added date: 12/19/2012
		Target Completion Date: 02/15/2013
		Comments: List of student names will be generated and emailed by E. Boone to all staff to select at least 2 students to adopt. A master list will be made of the mentees and mentors. Mentors are required to meet with their mentees weekly. Mentors will contact parents to introduce themselves as mentors and explain their role. Feb. 7, 2013-Mentor/Mentee assignments finalized. October 10, 2013 At the end of the first semester, mentors will be assigned mentees.
		3. Schedule students who have failed 2 or more courses into online credit recovery labs during the school day or during 8th block(extended school day)
		Assigned to: Charlene Jerlin
		Added date: 12/19/2012
		Target Completion Date: 09/28/2012

		Comments:	Guidance use the credit tracker and transcripts to identify students to be scheduled. We offer 6 credit recovery labs and an 8th block (an extension of the school day). Seniors and students who should graduate during the current school year are given priority for 8th block. Sept. 14, 2012-The number of students for each block are listed below: Block 1 - 14 Block 2 - 15 Block 3 - 15 Block 4 - 14 Block 5 - 13 Block 6 - 10 Block 7 - 15 Block 8 - 19 October 9, 2013 - 8th block began for the 2013-2014 school year February 7, 2014 - 8th block is currently running on Monday, Tuesday, and Thursday from 3:20-5:00.
		4. Schedule a mandatory attendance meeting with parent, student, administrator, and graduation coach to create attendance plans for students with 5 or more unexcused absences.	
		Assigned to:	Earling Hunter
		Added date:	12/19/2012
		Target Completion Date:	06/01/2013
		Frequency:	monthly

		Comments:	<p>This is an ongoing process. The grad coach generates the attendance list and contacts parents to schedule meetings. A contact/meeting log is maintained. The plan is monitored monthly by the grad coach. October 2012-8 scheduled attendance meetings scheduled at KFHS, 8 students did not attend. November 2012-11 scheduled meetings at KFHS, 1 parent attended December 2012-9 scheduled attendance meetings at KFHS, 9 students did not attend. January 2013-10 scheduled attendance meetings at KFHS, 10 students did not attend. Jan. 29, 2013-(Updated) Oct. 16-19, 2012-8 meetings scheduled at KFHS, 2 students/parents did not attend. Nov. 6-9, 2012-25 meetings scheduled at KFHS, 5 students/parents did not attend. Dec. 4-7, 2012-18 meetings scheduled at KFHS, 6 students/parents did not attend. Jan. 16-18, 2013-14 meetings scheduled at KFHS, 8 students/parents did not attend. Nov. 1, 2012-1 attendance committee meeting conducted at the courthouse. Dec. 4, 2012- 6 attendance committee meetings conducted at the courthouse. Jan. 17, 2013-7 attendance committee meetings conducted at the courthouse. Jan. 31, 2013-3 attendance committee meetings conducted at the courthouse. (Updated 2/5/13) Feb. 12, 2013-2 attendance committee meetings conducted at the courthouse. (updated 4/24/13) Mar. 14, 2013-4 attendance committee meetings conducted at the courthouse (updated 4/24/13) Mar. 21, 2013-4 attendance committee meetings conducted at the courthouse (updated 4/24/13) May 15, 2013 (Updated by RT) March 11, 2013 -6 meetings scheduled at KFHS, 4 students/parents did not attend. --Grad Coach met with 4 students who were 18 years of age. --1 student was dropped from school enrollment. --2 students referred to SAO for Truancy Committee Meetings. --2 attendance plans written. April 25 & 29, 2013 - 13 meetings scheduled at KFHS, 3 students/parents did not attend. --4 attendance plans written. --1 student referred to SAO for Truancy Committee Meeting. May 28 & 30 & June 3 - 16 meetings scheduled at KFHS --9 students/parents did not attend and reported to SAO Truancy Committee Meetings. --Grad Coach met with 2 students who were 18 years of age or over. --3 students were on indefinite suspension for failure to appear. --6 attendance plans written. (updated by RT 6/5/13)</p>
		5. The Math Dept will use the SPS math improvement strategies which has been placed in the filing cabinet. Each content meets weekly during common planning and reviews this action plan to determine the effectiveness and/or implementation of the strategies	
		Assigned to:	Scott Graham
		Added date:	01/28/2013
		Target Completion Date:	06/14/2013
		Comments:	<p>Dec. 12, 2012-Math department reviewed VDOE vertical articulation documents and using as warm ups to review prerequisite skills. May 24, 2013 - Math dept will meet by core content during the summer to develop a pre-assessment to determine the level of pre-requisite skills and plan the first nine weeks of instruction (to include common strategies per content) Oct. 10, 2013 Algebra 1, Algebra 2, and Geometry teachers meet weekly to discuss strategies. February 7, 2014 - Algebra 1, Algebra 2, and Geometry teachers meet weekly to discuss strategies.</p>

		6. The Math department will submit Algebra 1, Geometry, and Algebra 2 test to administration one week prior to administration. The test will be reviewed for increased rigor and technology enhancements. Feedback will be provided to the teachers.
		Assigned to: Elke Boone
		Added date: 10/08/2013
		Target Completion Date: 06/05/2015
		Frequency: twice monthly
		Comments: Sept. 2013 Assessments for Algebra 1, Geometry, and Algebra 2 were reviewed by administration and Ashley Heberling. SAO suggestions were included on the admission of the assessment. Oct. 10, 2013 Algebra 2 tests have been submitted and forwarded to Ashley Heberling for review. February 7, 2014 Tests are being submitted and forwarded to Ashley Heberling for review.
		7. The instructional cadre will research and train the staff on professional development on DI, RtI, and other research based strategies. EA 2.11 5.3
		Assigned to: Mollie Turner
		Added date: 11/28/2012
		Target Completion Date: 01/30/2014
		Frequency: four times a year
		Comments: Cadre will plan staff development sessions every other month. August 28, 2012-PD on Rigor and Instructional strategies Nov. 6, 2012-PD on Student engagement (6 sessions, staff chose 3 to attend) Dec. 18, 2012 - Admin asked SAO for assistance in providing training to staff on RtI and creating assessments. January 30, 2013-PD on Rigor and Higher Level Questioning completed after school March 19, 2013-Train the trainer on RtI at Tech center for all Instructional Cadre. March 20,2013- Cadre met and planned March PDA March 27, 2013- PDA for staff on RtI May 1, 2013 - Cadre will meet and plan the May PDA to include some instructional and RTi strategies. May 7, 2013 - Cadre met to finalize plans for the May PDA. May 29, 2013 - PDA for staff planned
		Task Completed: 5/29/2013 12:00:00 AM
		8. Restructure the existing master schedule to include a remediation block of time during the school day. EA 5.3, 7.2
		Assigned to: Michael Blount
		Added date: 11/28/2012
		Target Completion Date: 01/30/2013

		Comments:	Initially, this 'Bulldog Time' will occur every 2 weeks. The students will be identified through the checkpoint assessment process. A google document will be created to inform teachers of where to send the identified students. There will be no new instruction during this 7th block remediation. The program will be reviewed in June. Nine week benchmark assessment results will be reviewed to determine effectiveness of the remediation. We are researching strategies for tier 3 students other than recommending SOS and child study. Jan. 9, 2013-Leadership team discussed what the process will look like, how to train staff, and how to create buy in from the staff. Jan. 10, 2013-Administration team finalized the initial process for implementing the remediation block Jan. 18, 2013-Practice run with the scheduling Google doc. Feb. 4, 2013 - Admin team met and finalized staff assignments for coverage and remediation during Bulldog Time. Feb. 5, 2013 - Technician added New Daily Bell Schedule and Bulldog Time Bell Schedule to bell system. Feb. 20, 2013-First Bulldog Time.
		Task Completed:	1/10/2013 12:00:00 AM
		9. By May 24, 2013, the administrative team will review and select an instructional intervention program for math.	
		Assigned to:	Michael Blount
		Added date:	04/29/2013
		Target Completion Date:	05/24/2013
		Comments:	April 29, 2013 After reviewing the list of approved programs from VDOE, we are leaning towards utilizing our current Odyssey program for intervention. Teachers will upload assessments per unit, students will be assigned tasks based on their assessment results. May 24, 2013 - Teachers and admin will review the TenMarks Math online remediation program during the summer months
		Task Completed:	5/24/2013 12:00:00 AM
		10. Discipline team will explore ESD/PBIS intervention for 9th grade.	
		Assigned to:	Jason Allison
		Added date:	12/19/2012
		Target Completion Date:	06/01/2013

		Comments:	Jan. 11, 2013-Application submitted to TTAC. We need to survey staff for buy in and look for ways to recognize students for positive behavior. Feb. 6, 2013-Discipline committee created a survey for staff. Survey consisted of ESD/PBIS, school safety and procedures, and staff moral. Positive interventions were discussed with emphasis on incentives for staff members and student achievement. March 5, 2013-Met with Freshman Academy teachers to implement ESD/PBIS. We discussed implementation ideas for next year. April 10, 2013-Discipline committee title changed to School Climate Committee. Topics included presentation of disaggregated discipline data, introduction of PBIS and discussion of current operational issues. Committee included other members of the faculty to include 9th grade teachers and other selected teachers to implement PBIS. May 24, 2013 - SCC and 9th grade teachers completed draft one of the PBIS framework and work will continue into the fall with implementation
		Task Completed:	5/24/2013 12:00:00 AM
Implement	Percent Task Complete:		40%
Indicator	TA03 - REQUIRED - The school uses a monitoring process (including a multidisciplinary team that meets regularly to review student intervention outcome data and identifies "triggers" and next steps for unsuccessful interventions) for targeted intervention students to ensure fidelity and effectiveness. (2933)		
Status	Tasks completed: 0 of 5 (0%)		
Assess	Level of Development:	Initial: No development or Implementation 11/28/2012	
		Will include in plan	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Our team is a year old and could begin this process	
Plan	Assigned to:	Stenette Byrd III	
	How it will look when fully met:	The school will have research based interventions in place to remediate tier 2 and 3 students. The School Data Team will review 20 Day reports, benchmark data and DataCation group reports and determine the effectiveness of interventions that have been implemented. The Data Team will report data to the Leadership Team, the Discipline Committee and the Instructional Cadre who will evaluate and recommend interventions.	
	Target Date:	06/01/2015	
	Tasks:		
	1. Review the 20 day report to monitor the on-time graduation rate.		
	Assigned to:	Bryan Thrift	
	Added date:	12/13/2012	

		Target Completion Date:	06/15/2014
		Comments:	The data team will review these reports. Feb. 7, 2013-Adopt A Bulldog established as an on time graduation intervention. March 6, 2013-We reviewed the 20 day report. March 29, 2013 April - June 20 day reports suspended while we focus on benchmark test data in preparation for SOL testing. October 10, 2013 - The first 20 day report will be generated after the first nine-weeks has ended.
	2. Evaluate the Bulldog Time remediation program		
		Assigned to:	Bryan Thrift
		Added date:	12/13/2012
		Target Completion Date:	06/15/2014
		Comments:	The leadership team will review nine week assessment results to determine effectiveness. March 6, 2013-Common checkpoints need to be used as a post assessment after Bulldog Time to determine effectiveness. May 24, 2013 - Teacher feedback was positive for Bulldog Time and want to continue. Need to create an assessment for evaluation purposes for 13-14 school year October 10, 2013- We will review nine-weeks test data to target students for remediation. February 7, 2014- Bulldog time ran from November 12-27 on Tuesdays and Thursdays and targeted Algebra I and Geometry. The next round of remediation will begin at the conclusion of SOL in-school remediation.
	3. Develop a schedule for professional development for instructors to enhance their understanding of aligning lesson plans with student performance data, pacing, and the curriculum framework. Lesson plans will be monitored for alignment by administration monthly. EA 4.17		
		Assigned to:	Admin Team
		Added date:	03/21/2013
		Target Completion Date:	06/13/2014
		Comments:	March 21, 2013 - discussed PDA for August March 21, 2013 - created a lesson plan feedback form to be used 12-13 school year (remainder of year) August 2013 - Plan pre-service PDA Sept 2013 - Create lesson plan monitoring schedule January 16, 2014 Dr. Walsh and the Science team provided an inservice on lesson plan alignment. February 12, 2014 Ms. McGrath and the English team are scheduled to provide inservice on lesson plan alignment. February 5, 2014 Ms. Cary and the Social Studies team met to provide an inservice on lesson plan alignment. February 20, 2013 Ms. Heberling and the math team are scheduled to provide inservice on lesson plan alignment.
	4. A master schedule will be created that provides the math department with a common planning period. This time will be used to share lessons, assessment and ideas. In addition, discussing test results and remediation efforts will be the expectation.		
		Assigned to:	Stenette Byrd III
		Added date:	10/09/2013
		Target Completion Date:	08/23/2013

		Comments:	August 25, 2013 - All math teachers have been given a common planning period. October 9, 2013 - Various meeting take place within the math department to discuss pacing, assessments and lesson plans. See the sample math meeting minutes in the file cabinet. February 7, 2014 - Various meeting take place within the math department to discuss pacing, assessments and lesson plans. See the sample math meeting minutes in the file cabinet.
		5. A Google doc spreadsheet needs to be created to identify and monitor students who are required to attend remediation	
		Assigned to:	Courtney Haskins
		Added date:	12/13/2012
		Target Completion Date:	06/15/2014
		Comments:	We need to visit or communicate with schools who have a similar remediation schedule. Jan. 9, 2013-Leadership team discussed what the process will look like, how to train staff, and how to create buy in from the staff. Jan. 10, 2013-Administration team finalized the initial process for creating lists of students who need to attend and how passes will be distributed (using Google Docs and mail merge) Jan. 18, 2013-Practice run on the google doc. Jan. 24, 2013-Staff training on Bulldog Time. Feb 15, 2013 - Google doc used from this date on every Friday Oct 10, 2013 - We are still waiting on 9 weeks test data to begin working on the Bulldog Time spreadsheet for this year.
Implement		Percent Task Complete:	0%